



Nursing Leadership Network of Ontario
Annual General Meeting
Friday April 11, 2025 – 7:30am E.D.T.
Teleconference/Zoom
MINUTES

Attendees:

Sue Bookey-Bassett	Lisa Ashley	Jessica Burford	
Andrew Barrington			
-Accountant			
Dawn Donaldson	Kim Bazinet	Sara Lankshear	Sherida Chambers
Leasa Knechtel	Heather Thomson	Donna Leybourne	Anne Campbell
Desa Dlugosz	Carol Yonge-Ritchie	Gwen Williams	Alyssa Indar
Sherry Espin	Theresa Hawkins	Naseem Issani	Chandra Kable
Debbie Turner	J. Dwewl	Sarah McDermid-Flabbi	
Sajida Chagani	Dilshad Pirani	Kim Cook (virtually)	
Sarabeth Silver (virtually)			

1. Call to Order

Dawn Donaldson called the Annual General Meeting to Order at 7:36am E.D.T.

2. Approval of Agenda

Approval of the agenda as circulated was moved by Donna Leybourne, seconded by Kim Bazinet. Motion Carried. All in favour.

3. Approval of the AGM Minutes

Approval of the minutes of the Tuesday April 16, 2024 meeting, moved by Sue Bookey-Bassett seconded by Sherida Chambers. All in favour.

4. Approval of the Financial report – Andrew Barrington

Andrew Barrington, a Licensed Public Accountant, had prepared a financial document at the request of the NLN.ON Board. The document was created based on the information provided by management. Andrew Barrington submitted a Statement of Financial Position (Balance Sheet) for the NLN as of December 31, 2024 and a Statement of Income and Changes in Net Assets for the year reviewed.

Conference income and expense made a significant impact on cash flow in 2024 year. Andrew Barrington discussed his scope of work on the file, and noted that the Board had approved the Financials and Signed off on them on April 10 2025.

Donna Leybourne moved the 2024 Financial Statements be accepted as presented, seconded by Sue Bookey-Bassett. Motion carried.

5. Confirmation of Accountant for 2025

Leasa Knechtel moved to re-appoint Andrew Barrington, an external accountant of Rade Barrington CPA, to conduct a review engagement for the 2025 fiscal year, seconded by Sherida Chambers. Motion carried.

6. Board of Directors Slate – Dawn Donaldson

Effective governance depends on the right mixture of skills, experience, personal qualities, and diversity among the members of a Board. Through the nomination and election process, directors reflect a complimentary balance of experience, knowledge and skills that can contribute to the ongoing success of NLN.ON.

One vacancy for the 2025/2026 board, with 2 applicants.

The new member as voted by the NLN.ON was introduced – Sarabeth Silver.

The 2025/2026 Board members are:

Sue Bookey-Bassett	President
Dawn Donaldson	Past President
Sherida Chambers	Treasurer
Natalie Madramootoo	Secretary
Kim Bazinet	Director of Membership
Heather Thomson	President Elect
Lisa Ashley	Co-Director of Education & Research
Sarabeth Silver	Co-Director of Education & Research
Paris Jalali	Director of Communications

Motioned to approve the slate of Directors, by Jessica Burford and seconded by Sara Lankshear. Motion carried.

7. Thank you to outgoing board Members

On behalf of the Board of Directors of the NLN.ON we wish to thank Kim Cook outgoing Past President for her passion, kindness, and guidance over the past five years. Kim's involvement with NLN.ON is a testament to her professionalism and dedication to Nursing Leadership. Thank you, for your commitment to the values and mission of NLN.ON.

Thank you Kim for sharing your time so graciously with our network. We hope that you both will consider staying engaged in NLN.ON.

We are thrilled to welcome our new board member Sarabeth Silver. Congratulations.

8. Strategic Intentions 2022-2027 – Dawn Donaldson

Intentions remain the same and will take us through to end of April 2027.

One Collective Nursing Leadership Voice - Advocate for nursing leadership and strengthen the voice of nursing leadership in Ontario.

- a. The focus will be on the sustainment of provincial and federal Chief Nursing Officer roles
- b. Sustainable nursing leadership roles across the province
- c. Reviewing the Chief Nursing Executive roles, sustaining it at the executive level
- d. The recognition of nursing leadership novice to expert in support for non-traditional nursing leadership roles and positions within and across the province

Build Capacity of Nursing Leaders - Commitment to innovation and education to support nursing leadership development

- e. Focusing on enhancing knowledge translation that supports nursing leadership
- f. Foster and develop mentorship opportunities
- g. Encourage and advance nursing leadership focus in the academic curriculum
- h. Will continue to offer annual education and research

Connecting NLN.ON Members - Active engagement of NLN.ON members across the province.

- i. Reviewing how to actively engage members across the province
- j. Board representation reflects the diverse health care sectors & Nursing Leadership roles
- k. Inclusion, equity, and diversity underpins our collaborative efforts
- l. Strengthen partnerships with members, healthcare organizations, associations and other key stakeholders
- m. Refresh NLN.ON communication and engagement strategy

9. Membership Report – Kim Bazinet

Currently there is a total of 2122 RNAO members, which includes 580 Registered Nurses/Nurse Practitioners and 1504 Undergraduate RN Students (free Memberships). The total number of independent members has decreased to 38, this number includes 19 direct members and 19 students (free membership).

There is a continued alignment of NLN.ON activities with RNAO Membership Strategies. We send targeted email blasts twice a year to students and past members to join NLN.ON. We use our newsletters, website, Facebook/Twitter/LinkedIn accounts to recruit and retain memberships.

After spending the year to get out house in order – we will be looking to bring value to our members.

10. Research and Education Report - Heather Thomson, Lisa Ashley

Conference 2025 was a success, thank you to all that support NLN.ON.

There is a total of \$8,500 allocated for the awards, this is the fourth year in a row that we have had a low number of applicants.

We will look into revising the program with perhaps different types of Awards and different amounts.

Our 2025 award winner for the Dorothy Wylie PHD Award is Jessica Burford and Dorothy Wylie Masters award goes to Shakirat Simms.

Congratulations to you both.

11. Communications Report – presented by Dawn Donaldson on behalf of Paris Jalali

Strategic Intention #3

We continue to enhance our website and build our social media presence. We partner with external organizations and continue to enhance our equity and diversity of our board composition.

Some key results include the following:

- 2,000+ members on LinkedIn
- 2,400 followers on Facebook
- 627 followers on Twitter
- Active on 6 social media platforms
- 3 newsletters issued each year
- Multiple correspondences sent out to all members over the past year

12. Adjournment

Dawn Donaldson moved to adjourn the meeting at 8:18 am, seconded by Sherida Chambers. All were in favor.